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|  | * Print T111 Eagle Scout Checklist & Eagle Project Concept Development Worksheet (optional) from troop website.   **Troop 111 Eagle Scout Checklist**  **2022**   * Read over and complete worksheet. |
|  | * Download Eagle Scout Service Project Workbook from troop website |
|  | * Start progress log. (A spreadsheet logging your hours worked, tasks completed). |
|  | * Develop a concept by discussing your ideas with the organization that you would like to do the project for, using the guidelines in the Project Workbook and the Concept Development Worksheet. * Be sure the organization approves of your concept. |
|  | * Download Eagle Project Proposal from Troop Website * Complete Eagle Project Proposal * Schedule a meeting with the Eagle Project Coach, Scoutmaster & Advancement Chair to review the proposal before submitting. |
|  | * Have Scoutmaster and Committee Chair sign your Eagle Project Proposal. |
|  | * Contact the GSC Eagle Board to schedule a project proposal meeting * Notify Eagle Coach, Scoutmaster & Committee chair of date |
|  | * Attend project proposal meeting. |
|  | * Once the proposal has been approved by the Eagle Board, complete the Project Final Plan with as much detail as needed to successfully carry out the project. |
|  | * *If the proposal is not approved, contact the Eagle Coach for suggestions for improvement* |
|  | * Select date for your project then coordinate with Eagle Project Coach and Scoutmaster. * Contact Committee Chair to put project date on Troop calendar. |
|  | * Order plaque to be displayed on your project. * Purchase Online or at local shop such as: Stellar Signs & Graphics. * Here’s an example |
|  | * Meet with Eagle Project Coach for comments on your Final Plan –record notes in the Eagle Project Coach comments section. |
|  | * Prepare signup sheets * Request Committee Chair to add project to Scoutpay * Have Scribe sent out email notification |
|  | * Complete project. * Get final signature from beneficiary. |
|  | * Prepare certificates for volunteers * Write thank you letters * Finish write up and add photos from your project day. |

**Troop 111 Eagle Scout Checklist**

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|  | * Complete any incomplete merit badges |
|  | * Prepare your Eagle Scout Application * Create a power point presentation detailing your project & photos |
|  | * Prepare your Eagle Scout Binder including:   1) Requirement 6 on the application – your statement of ambitions and life purpose.  2) Your fully completed Eagle Scout Service Project Workbook.  3) Copies of all honors and awards. |
|  | * Have Eagle Project Coach review your application and Eagle Scout Binder with you for accuracy. |
|  | * Schedule Scoutmaster Conference. * Bring application, binder, and Scouts BSA Handbook to the conference. |
|  | * Obtain all signatures on Eagle Scout Application. |
|  | * Submit Eagle Scout Application to the Council Office. |
|  | * Schedule a mock / practice Eagle Board of Review with Advancement Chair. * Wear Class A including merit badge sash. * Have your scout book, Eagle binder and Power Point Presentation |
|  | * Once you receive your Eagle Board of Review date notify your Eagle Coach, Scoutmaster & Advancement Chair. |